



Pamlico Christian
Academy

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Transportation Conduct Policy

PCA TRANSPORTATION CONDUCT POLICY

Please take the time to read through the Pamlico Christian Academy Transportation Conduct Policy so that you know what the expectations are for your child riding one of PCA's vehicles.

The driver of a school bus shall have complete authority over and responsibility for the operation of the bus and for maintaining good conduct upon the bus.

The driver shall report to the school administrator any misconduct on the bus or any violation of the driver's instructions.

A Director may take action on any misconduct that occurs on a school bus, the same as if the violation had occurred on school grounds.

Expectations for Conduct and Safety of School Bus Passengers

1. Behavior and Safety at the Bus Stop – The behavior and the safety of the passenger is the responsibility of the parent/guardian until the student boards the bus and after the student exits the bus at his or her scheduled bus stop.
2. Safe Route to Bus Stop – In walking to a bus stop parents and passengers should decide the safest route.
3. Being on Time – Passengers must be on time and at the bus stop. The driver has a schedule to follow and cannot wait on tardy passengers. The driver is not obligated to wait for passengers not in sight.
4. At the Bus Stop – A child should never approach a school bus until the bus is completely stopped. The passenger must check to make sure all other vehicles are stopped, and it is safe to walk to the bus.
5. Entering the Bus – While boarding the bus the passenger should use the handrail and watch his/her step.
6. Taking a Seat – When a passenger enters the school bus he/she should take their assigned seat immediately and remain seated. Absolutely no moving around on the bus while the bus is in motion.
7. Opening Windows – A passenger must ask permission if the window needs to be opened. A passenger must never hang any part of his/her body out of the school bus window.
8. Throwing Objects, Shouting – Objects should never be thrown about in the bus or out the windows. A passenger should not shout and wave to pedestrians or occupants of other vehicles from the bus windows. Passengers should talk quietly.
9. Eating – A passenger should never eat or drink on the bus.

10. No cell phone, tablet, or iPad usage on the bus.
11. Keeping the Aisle Clear – Personal belongings should be kept on the lap or under the seat. Arms and legs must be kept out of the aisle.
12. Behavior– Passengers should never harass or abuse the driver or another passenger verbally or physically. This is a serious offense and will not be tolerated. Failure to comply may result in loss of bus privileges.

Bus Monitor - When a Bus Monitor is onboard, bus riders should respect and follow instructions of the bus monitor. However, students and families should not contact the bus monitor and/or families of other riders. Any complaints or concerns should be made to the driver and the appropriate School Director.

Examples of behaviors that will result in write-ups Include:

- Delaying the bus schedule
- Electronic devices (Disruptive or Inappropriate Use)
- Abusive language, gestures, or profanity
- Standing/moving while the bus is in motion
- Disruptive behavior
- Horse playing/pushing students
- Jumping or tumbling over/under seats
- Failure to sit in assigned seat
- Getting on or off the bus at undesignated stops
- Loud talking, shouting or yelling -Refusing to obey the driver's instructions
- Placing any body part out of the windows
- Throwing objects on the bus
- Disrespect/Disobedience of the bus driver

After three bus-related write-ups in Quickschools and sent home to parents, the student will be suspended from the bus for 3 school days. Further bus-related disciplinary issues following the suspension will be at the discretion of the Director and Head of School, which may include loss of bus privileges for the remainder of the school year without reimbursement of bus fees.